



# THE ESSENTIAL FACILITATOR ON-LINE

On-Line version of this popular program  
October 2023 - 20 contact hours over 4 weeks

## WHO SHOULD ATTEND?

This on-line program prepares people to facilitate collaborative meetings with positive outcomes – whether it's face-to-face, virtual, or blended. Consultants, leaders, facilitators, SME's, trainers, project managers and others wanting more facilitative approaches to their work will all benefit from this program.

## WHAT YOU WILL LEARN

In this series of 5 on-line sessions you will:

- Explore your role as a group facilitator and what it means to be truly present when facilitating
- Learn how to design and plan for productive meetings and events
- Learn how to help a group work through issues and achieve its goals
- Select and use a range of interventions and tools used by facilitators, including virtual platforms and tools
- Learn tips and techniques for facilitating people and process for in-person and on-line environments
- Recognise your own reactions to challenging situations and intervene appropriately
- Focus on the being and the doing of facilitation

## THE APPROACH

- Experiential - facilitation is demonstrated, modelled, experimented and practised
- 5 interactive on-line learning workshops conducted on Zoom: engaging, immersive, enjoyable
- Applicable to both face-to-face and virtual facilitation - experiment with digital facilitation tools
- Individual and small group work between sessions
- Time for action and time for reflection
- Includes 30 minute individual mentoring session with Rhonda

## AN OPPORTUNITY TO ...

- Learn from a Certified Master Professional Facilitator with a wealth of knowledge and experience to share
- Work and learn together with facilitators from different countries, cultures, industries and backgrounds
- Engage in small project group work on a case study, group exercises and facilitation practise
- Gain free access to Illuma Consulting's range of resources and templates for facilitators



## ON POINT

- ✓ Program is aligned with the Core Competencies of the International Association of Facilitators.
- ✓ Illuma's Holistic Framework of Facilitation© informs and underpins the program.
- ✓ Conducted 29 times face-to-face since 2012. Then the on-line version Jul '20, Jan & Sep '21, April '22, Mar '23



## COURSE DETAILS

**Language:** English

**Dates:** 2, 5, 12, 19, 26 October 2023

**Venue / Platform:** Zoom

**Fee:** AU\$1,980 +GST \*

**Earlybird:** by 25 August 2023 AU\$1,730 +GST \*

**Super EB:** by 14 July 2023 AU\$1,480 +GST\*

**GST:** only applies if registering from Australia

**Special rates:** (contact us for terms and rates)

- Lower Middle / Low Income countries (UN)
- IAF Members

**Register or more information / agenda**

- rhonda@illumiconsulting.com.au
- shalakagundi@gmail.com

### Next Chinese program

Illuma's popular 4-day *The Holistic Facilitator* program has run 6 times in China. It was "resting" during the pandemic. Now planning to relaunch later in 2023 with 2 programs across China. We partner with Intents Consulting in Shanghai to deliver with consecutive interpreting. Watch this space for further news or contact Rhonda.

## THE TRAINING TEAM

### Rhonda Sparks-Tranks

B.A. Certified Master Professional Facilitator

Rhonda is the Director of Illuma Consulting in Australia. With decades of experience as a trainer, facilitator, OD consultant and coach with major corporations and organisations around the world, her facilitation training is aligned with the IAF's Core Competencies. This program has developed from its first inception in the mid 1990's. Since then, hundreds of facilitators have attended. Rhonda mentors facilitators at a more advanced level. Her *Holistic Framework of Facilitation*® forms the basis of her facilitation training and practice.

### Shalaka Gundi

B.A. M.P.M. Certified Professional Facilitator

Based in Pune India, Shalaka is a Facilitator, and HR and Organisational Development consultant. Rhonda and Shalaka met at an IAF conference in Malaysia. Since then, they've worked together on a number of virtual facilitation projects, workshops and events. Shalaka has attended this course previously: she knows the program well and will be the co-pilot / technical support person.

## TESTIMONIALS

**FB, Community Development** - Rhonda is a warm and gifted facilitator who has mastered with humility and generosity the art of facilitation. Her courses are insightful and skilfully designed to embed learnings and deliver on intended outcomes for her worldwide clients. Rhonda is endlessly able to tap into her vast experience, cultural intelligence, and resources to cater for the unique needs of her participants. As a community leader who is running online/physical community sessions, I've deeply benefited from Rhonda's "The Essential Facilitator Online" course which exposed me to many new digital tools, techniques, skills and frameworks that are firmly aligned with the IAF certification requirements. Whatever sector, I cannot recommend Rhonda highly enough to those wanting to navigate this hybrid model of facilitation with confidence and dexterity.

**GPY, Water Engineering Consultant** - I first met Rhonda in about 2014 and was hugely impressed with her energy and depth, breadth and knowledge of "all things" facilitation. When I found out that she provided facilitation essentials training, I didn't hesitate to sign-up for the two-day course with a great deal of excitement and high expectations. The training exceeded my expectations. I would recommend it to anyone, anywhere, anytime! I have used the techniques she taught our group many times over the last few years, with great results. Rhonda's solid training experience together with her extensive facilitation experience make a powerful combination. She is the ideal person whenever you wish to learn anything about facilitation – essentials or advanced. Nowadays, I try not to miss her webinars.

## TIME ZONES

**Auckland** 8:00 pm - 11:00 pm

**Melbourne** 6:00 pm - 9:00 pm

**Singapore** 3:00 pm - 6:00 pm

**New Delhi** 12:30 pm - 3:30 pm

**Nairobi** 10:00 am - 1:00 pm

**London** 7:00 am - 10:00 am

### The Essential Facilitator

- First delivered 1994. Updated in 2005, 2009 and 2016
- Redesigned for on-line delivery in 2020
- Hundreds of people have attended this course – wide variety of industries and backgrounds and countries
- Can be customised for an in-house program
- Small group size to maximise participation and practise

### Is this the right program for you? Call

- Rhonda: +61 (0) 410510720
- Shalaka: +091 9921 949 882



**IAF** Certified™ Professional Facilitator | Master promoting the power of facilitation worldwide



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### RHONDA SPARKS

facilitator | coach | celebrant

*illuminating pathways for change*

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